



**City of Annapolis**  
**Recreation and Parks Department**  
**9 St. Mary's Street, Annapolis, MD 21401**  
**E-mail: [RecPark@annapolis.gov](mailto:RecPark@annapolis.gov)**  
**(410) 263-7958**

## Seasonal Employment 2005

Position Available	Minimum Qualifications	Preferred Qualifications	Days/ Hours	Pay Range
<b>Lifeguard</b>  (May - August)	Min. 16 yrs. of age Lifeguard training/ certification	Head lifeguard certification Lifeguard experience Exp. working with children	weekdays-hrs vary 11:00am - 7:00pm weekends 11:00am - 5:00pm	\$7.00 starting \$7.25 2 <sup>nd</sup> year \$7.50 max
<b>Swim Instructor</b>  (June - August)	WSI certification Min. 17 yrs. of age	WSI certified Exp. teaching children Lifeguarding exp.	weekdays 9:00am - 12:00noon	\$10.00 WSI \$ 8.00 Aide
<b>Day Camp Counselor</b>  (June - August)	Min. 18 yrs. of age or High School graduate Must obtain CPR certification prior to employment Criminal background check	Elementary educational classes First Aid & CPR certified Experience working with children	weekdays-hrs vary 7:00am - 5:30pm max 40 hrs	\$7.50 starting \$7.75 2 <sup>nd</sup> year \$8.00 max
<b>Recreation &amp; Enrichment Camp Leader</b> (June - August)	Min. 16 yrs. of age Criminal background check Must obtain CPR certification prior to employment	Experience working with children First Aid & CPR certified	weekdays 9:00am - 3:00pm	\$6.75 starting \$7.00 2 <sup>nd</sup> year \$7.50 max
<b>Recreation &amp; Enrichment Camp Leader (Extended Program)</b>	(same as Recreation & Enrichment Camp Leader)	(same as Recreation & Enrichment Camp Leader)	weekdays 8:00am - 5:00pm	\$6.75 starting \$7.00 2 <sup>nd</sup> year \$7.50 max
<b>Bus Driver</b>  (June - August)	Min. 21 yrs. of age Criminal background check; Drug test; Possess CDL driver's license	Previous school bus experience; Familiar with Annapolis area	weekdays (hrs vary) 8:00am - 5:30pm	\$12.00 - \$15.00 depending on experience
<b>Receptionist/ Registrar</b>	Min. 21 yrs of age Experience with computers/typing; Must be able to multi- task; Excellent customer service and telephone skills	Experience working in busy office environment	weekdays 8:30 am - 4:30pm	\$8.00 - \$10.00 depending on experience



***MORE POSITIONS LISTED ON BACK OF SHEET***

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	Minimum Qualifications	Preferred Qualifications	Days/ Hours	Pay Range
<b>Park Laborer</b>  (March - August)	Min. 17 yrs. of age Knowledge of the safe use of park maintenance equipment	Experience in horticultural and turf maintenance	weekdays 7:30am - 4:00pm	\$7.50 starting \$7.75 2 <sup>nd</sup> year \$8.00 max
<b>Building Supervisor</b>	Min. of 18 yrs. of age	Excellent communication and customer service skills Ability to work independently	Monday - Thursdays, some weekends 4:30pm - 10:30pm	\$7.00/hr.
<b>Field Monitor</b>	Min. of 18 yrs. of age	Excellent communication and customer service skills Ability to work independently	Monday - Thursdays, 4:30pm - 10:30pm; weekends 8:30am - 4:00pm	\$7.00/hr.
<b>Boat Ramp Attendant</b>	Min. of 18 yrs. of age Knowledge of safe boating and trailering of boats	Excellent communication and customer service skills Ability to work independently	Weekends & holidays, 6:00am - 5:00pm	\$8.00/hr.

Applications are available at the Annapolis Recreation and Parks Department (address listed above). Individuals employed last year, requesting to return, must re-apply by February 25, 2005. New applicants must return completed application by March 18, 2005.